

Members present: Kevin M. McCormick (arrived 6:09 p.m.) Michael J. Kittredge, Jr.  
John W. Hadley Siobhan M. Bohnson

Members absent: Christopher A. Rucho

Mr. Hadley convened the special meeting of the Board being held in the cafeteria of the Middle/High School prior to the Special Town Meeting at 6:06 p.m.

**Consider Departmental Budget Transfers**

The Board of Assessors has a deficit in their salary line item and a transfer in the amount of \$338.00 for their Purchased Service line item will correct that. The Finance Committee is aware of the transfer and intend to vote on it after the Board takes its action.

Motion Mr. Kittredge to approve the transfer, seconded by Ms. Bohnson, all in favor.

Mr. McCormick arrived at 6:09 p.m.

**Discussion on Town Meeting Article and Motion**

Mr. Gaumond reports that town counsel, David Doneski is tied up in traffic and will arrive shortly. He is very familiar with the these types of energy conservation program projects. Mr. Gaumond distributed the motion, which allows us to do everything we need to in one article. It will allow us to install in various school and town buildings energy conservation measures and equipment pursuant to a 15-year energy management service contract authorized by M.B.L. c. 25A, and a lease-purchase agreement to be executed by the Board of Selectmen with payment for such measures and equipment made under the lease-purchase agreement and funded through energy cost savings derived from the installation and use of such measures and equipment and to enter into such a lease-purchase agreement with a principal amount of not more than \$3,000,000 and to raise and appropriate \$10,000 to monitor the project. It was crafted by Finance Director Michael Daley and Town Counsel. We are still working on a couple of lease agreements and will be prepared to implement as soon as this is voted. We are still reviewing changes submitted by ABM on the contract. As far as the finances go we received two quotes and another is on its way. After the meeting we will prepare a template for all parties to fill out so we can compare apples to apples to get the best deal for the town. Part B of the motion is the raise an appropriate of \$10,000. He understands that the Board was amenable to putting aside a few thousand dollars for this, however, this figure will give us more flexibility to hire somebody to monitor the construction and make sure we are getting what is provided to us. At this time, Mr. Gaumond does not know who that person will be.

Mr. Hadley asked what the next step is after the vote this evening. Mr. Gaumond explained that we will call for another Selectmen's meeting to sign lease agreements and the contract and then we will get moving. ABM was looking for the Board to enter into a Letter of Intent saying that we are agreeable to move forward with the project, however, Town Counsel has not approved that. Tonight's meeting will begin with Mr. Gaumond making a presentation on what the project is, how it works, what it does and why it might be in the town's best interest to move forward with the project. He will talk about the improvements that will be made and he will then give the Board, the Finance Committee and the Capital Investment Board an opportunity to speak on the project. The Finance Committee and the Capital Investment will speak to how this will help our capital fund deal with some of its issues. Then the Board will move the question. If there are significant questions, ABM has a 15-minute power point presentation. Mr. Gaumond thinks most of the people are coming into the meeting knowledgeable and ready to vote. Mr. Hadley asked if the schools ever gave a figure on what it would cost to change the boilers over. Bob

Reddish of ABM does not know and noted that they were mostly concerned about getting the fuel switch.

Mr. McCormick offered to read the motion and Mr. Hadley will second it. David Doneski of Kopelman and Paige joined the Board at 6:40. Mr. Gaumond asked him about the Letter of Intent which ABM would like the Board to sign. Mr. Doneski explained that it would constitute an agreement and there is no appropriation to cover that amount. Until you have the purchase agreement in place you would not have a funding source to back you up. Mr. Gaumond informed Mr. Doneski that some of the terms of the proposals were different so everyone will be asked to complete a template to make sure we are comparing apples to apples. We are going for the full amount and the lease and all parties will be easily compared. Tonight we will not be moving forward on the actual financing. That will be accomplished at a future Selectmen's meeting. Ms. Bohnson voiced concern about prompt responses so as not to delay the project. Mr. Gaumond intends to have the information within 48 hours. We have two valid proposals.

Should the article pass, the Board may have a special meeting on Monday, the 21<sup>st</sup> of May to sign the paperwork. The Board agreed to recess at 6:58 until after town meeting.

The Board reconvened the meeting at 7:40 p.m. Motion Mr. Hadley at 7:40 p.m. to adjourn, seconded by Ms. Bohnson, all in favor.

Respectfully submitted,

Approved: July 23, 2014

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Nancy E. Lucier, Municipal Assistant

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Kevin M. McCormick, Chairman

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John W. Hadley, Vice Chairman

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Michael J. Kittredge, Jr., Selectman

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Siobhan M. Bohnson, Selectman